



W S I P C

Inspired by education.
Empowered by technology.™

Data Validation Coordinator

WSIPC – Reference # 20240701

Resume review will begin on July 22, 2024

Starting Salary Range \$86,729 - \$95,402

Number of Positions Needed: 1

The salary is dependent on experience and qualifications

Candidate must reside in Washington State or be willing to relocate to Washington State.

Why WSIPC? At WSIPC We Take Pride in Nurturing a Culture Where...

We are a team – We care about the growth and development of our people and the Cooperative.

We pursue excellence – We are continuously learning, and striving to improve our skills, services and culture.

We are passionate and creative – We are inspired by our Cooperative members to innovate and develop solutions that best fit their needs.

We are accountable and supportive – We take responsibility for our decisions and collaborate to ensure the best outcomes.

We communicate honestly – We work in a transparent, open, and trust-based environment.

We have serious fun – We take the time to enjoy ourselves, because hard work and innovation are fueled by a good work-life balance and a lot of personality.

We serve our community and we are our community – We are part of the community we serve and we are invested in its success.

About the Product Support & Services Department

WSIPC Product Support & Services (PSS) is passionate about service. Our client's success is our focus. While there is uniqueness to each of the PSS support teams, the goal of the department remains the same, which is to serve and support our clients while meeting WSIPC's Vision - to be the exception in service. The Product Support & Services department is comprised of open-minded leaders who welcome everyone's ideas and suggestions, fostering innovation and prioritizing change. We are good listeners, reliable, open to feedback, strive for continued development, and value opportunities to build workplace relationships.

About the Position

WSIPC is seeking a dedicated data validation coordinator who is passionate about serving others. In this role you will collaborate with the Qmlativ Migration Program Manager, product teams within the Product Support & Services department, and with various project teams to support our migration initiative. The primary responsibility of this role is to coordinate the validation of migrated data for the Data Validation Team. This role also performs data validation, evaluates results, and communicates with project teams to ensure the success of each district through their data migration process.

Ideal Candidate Traits & Qualifications

- Proven track record of managing and validating large datasets, with a focus on accuracy and integrity. Knowledge of quality control standards and procedures used to maintain data integrity.
- Demonstrated ability to coordinate the efforts of a data validation team, ensuring alignment with project timeline and objectives.

- Aptitude for investigating data discrepancies, providing solutions, and understanding the systems involved
- Ability to design and prepare comprehensive data quality and risk assessment reports for various stakeholders
- Superb analytical ability: research, investigate, analyze, reconcile, and evaluate data
- A self-starter who is inquisitive, resourceful, a critical thinker, and detail oriented
- Ability to clearly articulate complex ideas and processes effectively to both technical and non-technical audiences
- Excellent Interpersonal Skills: active listening, situational awareness, engaged, accountable, persuasive, encouraging, and diplomatic with conflict resolution skills
- Demonstrated ability to work effectively with product teams and on project teams, particularly in a migration context
- Ability to effectively manage, prioritize, and execute tasks in a high-pressure, deadline-driven environment
- Adaptable to changing priorities and needs
- Familiarity with K-12 business operations
- Data migration experience in the Skyward software platform

Employment Benefits

This is a full-time position. WSIPC provides a comprehensive benefits package including but not limited to thirteen holidays, medical, dental, vision, paid vacation and paid sick leave. We have a **hybrid work model** and **some remote working options**. Visit www.wsipc.org for a full list of benefit offerings.

Apply Now!

What a great place to work! Apply now by submitting your resume to employment@wsipc.org

Willing to relocate to the State of Washington? Candidate must reside in Washington State.

WSIPC is an EOE.